

# PROPERTY EXEMPTION APPLICATION

FOR OFFICIAL USE ONLY

APPROVED

DENIED

According to the Constitution of the State of Arkansas, Article 16 Section 5B, the following property shall be exempt from taxation:

Public property used for public purposes

Churches, used as such

Cemeteries, used exclusively as such

School buildings and apparatus

Libraries and grounds used exclusively for school purposes

Buildings, grounds and materials used exclusively for public charity

Please check and fill in one of the following:

Real Estate

Parcel Number: \_\_\_\_\_

Personal Property

PPAN Number \_\_\_\_\_

*Please print legibly and fill out ENTIRE FORM completely. Incomplete applications will be rejected. A separate application is required for each exemption request.*

**Requesting Organization:**

\_\_\_\_\_  
Full Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Phone

Full physical address of the ACTUAL PROPERTY being applied for Exemption Status:

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**Note: 501 (C) (3) Non-Profit Status DOES NOT give you automatic Exemption Status. Exemption follows USE not Non-Profit Status. Your property must be used for one of the following categories.**

Church

Cemetery

School Building and Apparatus

Library and Grounds

Building, grounds and materials used EXCLUSIVELY for PUBLIC CHARITY

Public Property used as such

Please state your reason for requesting exemption (use back if more space is needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Under penalties prescribed by law, I hereby affirm that to the best of my knowledge and belief, the statements and information in this application are true and correct, and are made for the purpose of exempting the property here described from taxation. APPLICATION WILL BE REJECTED IF AFFIRMATION IS NOT SIGNED.

\_\_\_\_\_  
Signature of Owner, Responsible Officer or Agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Phone



Additional space for reason for exemption: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe in detail the present uses of the property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe in detail any uses of the described property which produce income, such as rent or fees for use, admission charges, sale or lease of space, items, or services, etc.

\_\_\_\_\_  
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\_\_\_\_\_

Attach to this application any brochures describing activities which occur on the described property, and any other pertinent information which may assist in determining whether the property qualifies for exemption from ad valorem taxation.

For Official Use Only

The above described property is classified as:  
 Exempt from ad valorem taxation  
 Subject to ad valorem taxation.

Date \_\_\_\_\_

County Assessor

Printed: